



## POOL KEYCARD REQUEST FORM

**NEW POOL KEYCARDS CAN ONLY BE ACQUIRED ONCE A POOL KEYCARD REQUEST FORM AND A POOL RULES FORM HAVE BEEN SIGNED.**

**Homeowners can submit their request online at (QR code):**

<https://www.npchoa.com/homeowner/pool-access/owner-access-request.aspx>



**Homeowners and Tenants can return their forms to:**

Mail: PMG of North Texas, 801 E. Campbell Rd., Suite 620, Richardson, TX 75081

OR

Email: [NTXcustomercare@principal-mgmt.com](mailto:NTXcustomercare@principal-mgmt.com)

**ALL NORTHPOINTE CROSSING POOL KEYCARDS PRIOR TO APRIL 2021 ARE CONSIDERED OBSOLETE AND SHOULD BE DISCARDED.**

ALL FORMS ARE AVAILABLE THROUGH NPCHOA.COM, TOWNSQ, OR EMAIL REQUEST ([NTXcustomercare@principal-mgmt.com](mailto:NTXcustomercare@principal-mgmt.com))

New Pool Keycard Request: \_\_\_\_\_

Replacement Keycard Request: \_\_\_\_\_

### **HOMEOWNERS INFORMATION**

**\*TENANTS- Fill in the residence address and property contact information you have on file for this section\***

Homeowner Name: \_\_\_\_\_

Homeowner Address: \_\_\_\_\_

Homeowner Phone: \_\_\_\_\_

Homeowner email: \_\_\_\_\_

Quantity of Residents

#of Adults: \_\_\_\_\_

# of Youth: \_\_\_\_\_

### **RENTAL PROPERTIES ADDITIONAL INFORMATION REQUIRED**

**\*HOMEOWNERS BE SURE TO UPDATE THIS FORM FOR ALL NEW TENANTS\***

Tenants Name: \_\_\_\_\_

Quantity of Residents

#of Adults: \_\_\_\_\_

# of Youth: \_\_\_\_\_

### **REPLACEMENT KEYCARD REQUEST**

The initial keycard is free. Each homeowner will receive one key card per house. For a replacement keycard, there will be a \$20.00 charge for a replacement key card.

Replacement Keycard (\$ 20.00 each): \_\_\_\_\_