

**NORTHPOINTE CROSSING HOMEOWNERS' ASSOCIATION, INC.
2023 SPECIAL MEETING NOTICE, AGENDA AND ABSENTEE BALLOT**

July 10, 2023

Dear Northpointe Crossing Property Owner:

A Special Meeting of the Members for Northpointe Crossing Homeowners' Association, Inc. (the "**Association**") will be held on Thursday, July 27, 2023, at 6:00 p.m. at Joe K. Bryant Elementary, 2725 Bryant Farm Road, Anna, Texas 75409 in the cafeteria.

The purpose of the Special Meeting is to conduct a membership vote on the proposed special assessment to be levied against all Owners in Northpointe Crossing.

Your input is important to the Association, and we urge you to either attend the 2023 Special Meeting or return the enclosed proxy or absentee ballot. Please only return a proxy **OR** absentee ballot. If both are returned, **ONLY** the absentee ballot will be used. The sole purpose of the proxy and absentee ballot is to allow your vote to still count if you are unable to attend the 2023 Special Meeting. If you believe you may be unable to attend the 2023 Special Meeting, please complete the enclosed proxy **OR** absentee ballot and return it by any one of the three (3) methods below:

1. Give your proxy to your neighbor who you are certain will attend the 2023 Special Meeting.
2. Mail your proxy or absentee ballot to Principal Management Group of North Texas, attn: Monique Shivers, 801 E. Campbell, Suite 620, Richardson, Texas 75081.
3. Email your proxy or absentee ballot to Monique Shivers at MShivers@principal-mgmt.com.
4. Alternatively, you may vote by electronic ballot through the TownSq platform. Information regarding voting electronically through TownSq is enclosed. If you vote electronically, you must vote on or before 4:00 p.m. on July 27, 2023. If you vote electronically but also attend the Special Meeting in person, you have the right to vote in person and such vote will be counted and supersede any electronic ballot. If you vote electronically but also submit the attached absentee ballot, **ONLY** the absentee ballot will be used.

Unless you are providing your proxy to your neighbor, your proxy or absentee ballot must be received no later than 4:00p.m. on July 27, 2023, so a quorum can be assured, and your vote will still be counted.

There will also be in person voting at the Special Meeting.

AGENDA

1. Call to Order
2. Introductions
3. Vote on Special Assessment
4. Announcement of Results of Vote on Special Assessment
5. Adjournment

Respectfully yours,

Board of Directors
Northpointe Crossing Homeowners' Association, Inc.

**OFFICIAL ABSENTEE BALLOT
NORTHPOINTE CROSSING HOMEOWNERS' ASSOCIATION, INC.**

The undersigned, being the Owner (referred to hereinafter as "**Owner**", whether one or more) of the below-described property (the "**Subject Property**") in Northpointe Crossing casts the vote allocated to the Subject Property as provided below for the special assessment. My vote shall be counted for the purpose of establishing a quorum and as a vote to be cast as selected below. A Special Meeting of the Members for Northpointe Crossing Homeowners' Association, Inc. (the "**Association**") will be held on Thursday, July 27, 2023, at 6:00 p.m. at Joe K. Bryant Elementary, 2725 Bryant Farm Road, Anna, Texas 75409 in the cafeteria. This Absentee Ballot is valid for any rescheduled, reconvened, recalled or continued vote for the special assessment.

USE THIS ABSENTEE BALLOT FOR THE PURPOSE OF ESTABLISHING QUORUM AND TO CAST YOUR VOTE FOR THE FOLLOWING MATTER:

The purpose of the Special Meeting is to vote on the proposed special assessment.

1. Special Assessment: Please indicate your vote on the proposed Special Assessment to be levied against all Owners in Northpointe Crossing, which is described as follows:

The total amount of the proposed Special Assessment is \$300.00 per Lot. As provided in Article 6, Section 6.4 of the Declaration of Covenants, Conditions and Restrictions for Northpointe Crossing, City of Anna, Collin County, Texas, the Special Assessment proposed by the Association must be approved by a majority vote of those members of the Association present at a meeting, in person or by proxy, at which a quorum exists. Owners will be invoiced bi-annually for the Special Assessment totaling \$300.00, on March 1 and August 1, beginning in 2024, for the next 15 years. Each Owner's Special Assessment will be due within 30 days of the invoice date.

- FOR** the Special Assessment

- AGAINST** the Special Assessment

- Abstain

Property Address

Date

Printed Name of Owner

Signature

Printed Name of Additional Owner (*optional*)

Signature

This OFFICIAL ABSENTEE BALLOT must be returned by 4:00 p.m. on July 27, 2023 (received, not postmarked) by the following methods:

1. Via a scan and email to Monique Shivers at MShivers@principal-mgmt.com; or

2. Via mail to Principal Management Group of North Texas, attn: Monique Shivers, 801 E. Campbell, Suite 620, Richardson, Texas 75081.

*By casting your vote via absentee ballot, you will forgo the opportunity to consider and vote on any action from the floor on these proposals, if a meeting is held. This means that if there are amendments to these proposals, your votes will not be counted on the final vote on these measures. If you desire to retain this ability, please attend any meeting in person. You may submit an absentee ballot and later choose to attend any meeting in person, in which case any in-person vote will prevail. **

***This language is included to comply with Section 209.00592 (c) (3) of the Texas Property Code.**

IF THIS ABSENTEE BALLOT IS NOT FILLED OUT LEGIBLY, COMPLETELY, OR CORRECTLY, IT WILL NOT BE COUNTED EXCEPT TO ESTABLISH QUORUM. IF MORE THAN ONE ABSENTEE BALLOT IS RECEIVED FOR THE SUBJECT PROPERTY, NONE OF THE BALLOTS WILL BE COUNTED EXCEPT TOWARD QUORUM.

PROXY
NORTHPOINTE CROSSING HOMEOWNERS' ASSOCIATION, INC.

The undersigned, a member of the Northpointe Crossing Homeowners' Association, Inc., a Texas non-profit corporation ("Association") acting on behalf of all of the owners of the property described below does hereby appoint _____ (or if no individual is designated, then the President of the Association) as my proxy ("Proxy holder"), and if so indicated below to vote as directed, in my place and stead on my behalf as though I myself were present, with power of substitution, at the 2023 Special Meeting of the Members of the Association ("Special Meeting") or any re-adjourning or continuation thereof.

Please select ONLY one (1) of the two (2) following options. If none of the two (2) options below are selected, my Proxy holder is hereby appointed as my Designated Representative (as defined below).

- Quorum Only.** This proxy is to be used for quorum purposes only.
- Designated Representative.** I authorize my Proxy holder to vote on my behalf and to represent me on all matters as though I were personally attending the 2023 Special Meeting.

This proxy is revocable at any time before it is exercised, and the undersigned reserves the right to attend the meeting and vote in person. **(You must sign, date, print name and include your property address below for this proxy to be valid.)**

Member's signature

Date

Member's First and Last Name *(please print clearly)*

Property Address in Northpointe Crossing *(please print clearly)*

Homeowner: Cast Digital Vote

The screenshot displays the townsq website interface. On the left, a navigation sidebar lists various community features. The 'Digital Voting' option is highlighted with a red rectangular box. A green callout box with a white circle containing the number '1' and the text 'Click Digital Voting' points to this option. The main content area shows a 'My Community' section with a forum post titled 'Book Club Meeting' and a 'Documents' section with a file named 'Governing Documents 2022.pdf'. On the right, a user profile for 'Luke Danes' is visible, along with a 'Hi, Luke!' greeting and a 'What do you want to do?' section with several action buttons: 'View ballots', 'Contact admin', 'View announcements', 'Find documents', 'Submit for ARC', and 'View forum discussions'. Below this is an 'Inbox' section with a message from 'SAGES' dated 09/10/2021, titled 'Overnight Parking'.

townsq

Community

- Home
- Communication
 - Forum
 - Messages
 - News & Events
 - Digital Voting**
 - Surveys
 - Requests
- Tools
 - Reservations
 - Documents
 - Architectural Review
- Administration
 - Assignments

My Community

FORUM • 6 hours ago

Book Club Meeting

Hi all! We will meet to discuss our next book on 10/30!

Felicia Tunson

Comment

DOCUMENTS • 06/03/2022

A new document has been added.

Governing Documents 2022.pdf
57.97 KB

NEWS & EVENTS • 03/15/2022

A new announcement has been added.

Hi, Luke!

What do you want to do?

- View ballots
- Contact admin
- View announcements
- Find documents
- Submit for ARC
- View forum discussions

Inbox

SAGES • 09/10/2021

Overnight Parking

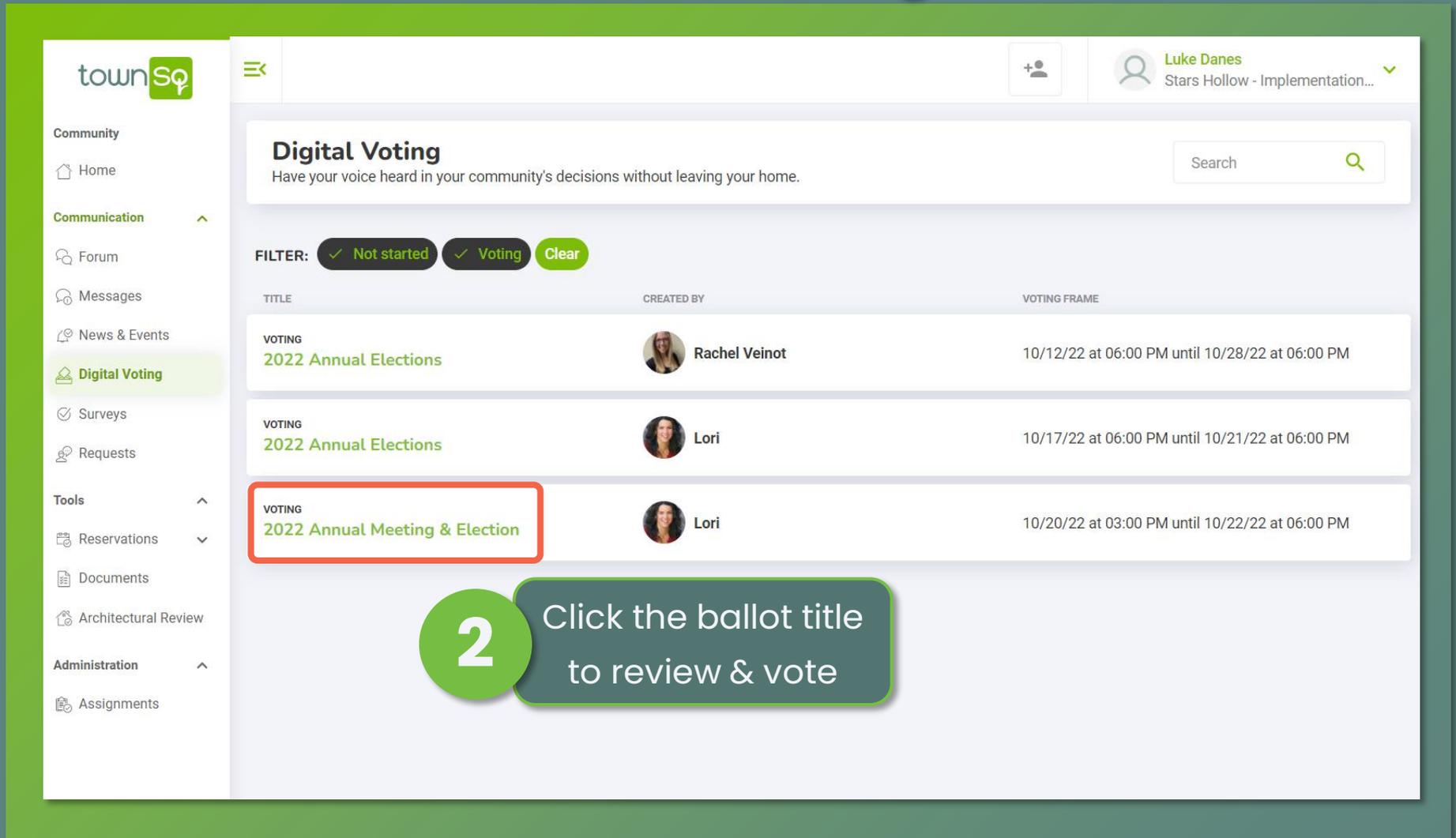
Michel Veinot

Comment

1 Click Digital Voting

Luke Danes
Stars Hollow - Implementation...

Homeowner: Cast Digital Vote



The screenshot shows the townsq digital voting interface. On the left is a navigation menu with categories: Community (Home), Communication (Forum, Messages, News & Events, Digital Voting, Surveys, Requests), Tools (Reservations, Documents, Architectural Review), and Administration (Assignments). The 'Digital Voting' option is highlighted. The main content area is titled 'Digital Voting' with the subtitle 'Have your voice heard in your community's decisions without leaving your home.' and a search bar. Below the title are filter buttons: 'Not started', 'Voting', and 'Clear'. A table lists three voting events:

TITLE	CREATED BY	VOTING FRAME
VOTING 2022 Annual Elections	 Rachel Veinot	10/12/22 at 06:00 PM until 10/28/22 at 06:00 PM
VOTING 2022 Annual Elections	 Lori	10/17/22 at 06:00 PM until 10/21/22 at 06:00 PM
VOTING 2022 Annual Meeting & Election	 Lori	10/20/22 at 03:00 PM until 10/22/22 at 06:00 PM

A red box highlights the '2022 Annual Meeting & Election' row. A callout box with a green background and white text contains the number '2' and the instruction: 'Click the ballot title to review & vote'.

TIP

Homeowner: Cast Digital Vote

The screenshot shows the townsq digital voting interface. On the left is a navigation menu with categories: Community (Home, Communication, Digital Voting, Surveys, Requests), Tools (Reservations, Documents, Architectural Review), and Administration (Assignments). The main content area is titled "DIGITAL VOTING > 2022 ANNUAL MEETING & ELECTION". It features a voting period: "10/20/22 AT 03:00 PM UNTIL 10/22/22 AT 06:00 PM" and the event title "2022 Annual Meeting & Election". A text block explains that the Board of Directors has two positions up for election and wants to amend governing documents to allow sheds stored out of sight from roadways. A "Start voting" button is present. Below is a "QUESTIONS" section with two items. The first question is "Who would you like to fill open Board positions?" and the second is "Do you approve amending our governing documents to allow owners to place sheds on their properties out of view from the roadway?". Each question has a "View details" link with a right-pointing arrow. A callout box points to the first "View details" link with the text: "Optional: View details of each question prior to voting". The top right of the interface shows the user profile for Luke Danes, Stars Hollow - Implementation...

townsq

Community

- Home
- Communication
- Forum
- Messages
- News & Events
- Digital Voting**
- Surveys
- Requests

Tools

- Reservations
- Documents
- Architectural Review

Administration

- Assignments

DIGITAL VOTING > 2022 ANNUAL MEETING & ELECTION

10/20/22 AT 03:00 PM UNTIL 10/22/22 AT 06:00 PM

2022 Annual Meeting & Election

The Board of Directors has two positions that are up for election this year. In addition to Board elections, we would like to amend our governing documents to allow owners to have sheds stored out of sight from the roadways. Our current governing documents do not allow for sheds and will require an amendment to pass to change this.

Please review the ballot questions carefully and make your selections.

[Start voting](#)

CREATED BY

Lori

STATUS

Voting

QUESTIONS

QUESTION #1 OF 2

Who would you like to fill open Board positions?

[View details](#)

QUESTION #2 OF 2

Do you approve amending our governing documents to allow owners to place sheds on their properties out of view from the roadway?

[View details](#)

Optional: **View details** of each question prior to voting

Homeowner: Cast Digital Vote

townsq

Community

- Home
- Communication
 - Forum
 - Messages
 - News & Events
 - Digital Voting**
 - Surveys
 - Requests
- Tools
 - Reservations
 - Documents
 - Architectural Review
- Administration
 - Assignments

DIGITAL VOTING > 2022 ANNUAL MEETING & ELECTION

10/20/22 AT 03:00 PM UNTIL 10/22/22 AT 06:00 PM
2022 Annual Meeting & Election

The Board of Directors has two positions that are up for election this year. In addition to Board elections, we would like to amend our governing documents to allow owners to have sheds stored out of sight from the roadways. Our current governing documents do not allow for sheds and will require an amendment to pass to change this.

Please review the ballot questions carefully and make your selections.

Start voting

CREATED BY
 Lori

STATUS
 Voting

3 Click **Start voting**

QUESTIONS

QUESTION #1 OF 2
Who would you like to fill open Board positions?
[View details](#)

QUESTION #2 OF 2
Do you approve amending our governing documents to allow owners to place sheds on their properties out of view from the roadway?
[View details](#)

TIP

Homeowner: Cast Digital Vote

✓ 2022 ANNUAL MEETING & ELECTION

Cancel

Continue

SELECT UNITS TO VOTE FOR

Select all Clear

ADDRESS 123 CHERRY ROAD - UNIT 4

ADDRESS 123 CHERRY ROAD - UNIT 6

Select **Continue**
to begin voting

If you own multiple units, select
the unit(s) to cast your vote

TIP

Homeowner: Cast Digital Vote

✓ 2022 ANNUAL MEETING & ELECTION

Cancel

QUESTION #1 OF 2

Who would you like to fill open Board positions?

Please review the attached Candidate Bios to learn more about the candidates running for open Board positions. Once reviewed, please select up to two options to fill open positions.

Candidate Bios.pdf



Download and review the attachment prior to voting

OPTIONS

You may select up to 2 alternatives.

 A. John Smith B. Jane Peters C. Sara Jones D. Seth Meyers E. Other. Please specify.

Select **Abstain** to count your vote towards quorum only

 Abstain

Vote



Homeowner: Cast Digital Vote



2022 ANNUAL MEETING & ELECTION

Cancel

QUESTION #1 OF 2

Who would you like to fill open Board positions?

Please review the attached Candidate Bios to learn more about the candidates running for open Board positions. Once reviewed, please select up to two options to fill open positions.

Candidate Bios.pdf

4

Select **Option(s)** you would like to vote for

OPTIONS

You may select up to 2 alternatives.

A. John Smith

B. Jane Peters

C. Sara Jones

D. Seth Meyers

E. Other. Please specify.



5

Click **Vote**

Abstain



Vote



Homeowner: Cast Digital Vote

✓ 2022 ANNUAL MEETING & ELECTION

Cancel

NOTE: Repeat steps 4 and 5 for each question on the ballot

QUESTION #2 OF 2

Do you approve amending our governing documents to allow owners to place sheds on their properties out of view from the roadway?

Our current governing documents do not allow for owners to have sheds. In order to approve this, we need an amendment to pass to allow sheds to be placed on owners' lots. Please review the attached design guidelines of the sheds that will be approved if the amendment is passed.

Shed Design Guidelines.pdf



OPTIONS



A. Approve



B. Deny



Abstain



Vote



Homeowner: Cast Digital Vote

✓ 2022 ANNUAL MEETING & ELECTION

Cancel

Confirm ballot

Review selections prior to confirming ballot

REVIEW BALLOT

QUESTION #1 OF 2

Who would you like to fill open Board positions?

- A. John Smith
- D. Seth Meyers

Change vote



QUESTION #2 OF 2

Do you approve amending our governing documents to allow owners to place sheds on their properties out of view from the roadway?

A. Approve

Change vote



Select **Change vote** if you want to change your options

Homeowner: Cast Digital Vote

✓ 2022 ANNUAL MEETING & ELECTION Cancel

QUESTION #2 OF 2

Do you approve amending our governing documents to allow owners to place sheds on their properties out of view from the roadway?

Our current governing documents do not allow for owners to have sheds. In order to approve this, we need an amendment to pass to allow sheds to be placed on owners' lots. Please review the attached design guidelines of the sheds that will be approved if the amendment is passed.

Shed Design Guidelines.pdf 

OPTIONS

A. Approve

B. Deny

Change option(s)

Select **Vote** to save changes

Homeowner: Cast Digital Vote



2022 ANNUAL MEETING & ELECTION

Cancel

Confirm ballot

REVIEW BALLOT

QUESTION #1 OF 2

Who would you like to fill open Board positions?

- A. John Smith
- D. Seth Meyers

Change vote



QUESTION #2 OF 2

Do you approve amending our governing documents to allow owners to place sheds on their properties out of view from the roadway?

- B. Deny**

Change vote



Confirm change(s)





Homeowner: Cast Digital Vote

✓ 2022 ANNUAL MEETING & ELECTION

6

Click **Confirm ballot**

Confirm ballot

REVIEW BALLOT

QUESTION #1 OF 2

Who would you like to fill open Board positions?

- A. John Smith
- D. Seth Meyers

Change vote



QUESTION #2 OF 2

Do you approve amending our governing documents to allow owners to place sheds on their properties out of view from the roadway?

- B. Deny

Change vote





Homeowner: Cast Digital Vote

2022 ANNUAL MEETING & ELECTION Cancel Confirm ballot

REVIEW BALLOT

QUESTION #1 OF 2
Who would you like to fill open Board positions?

A. John Smith
D. Seth Meyers

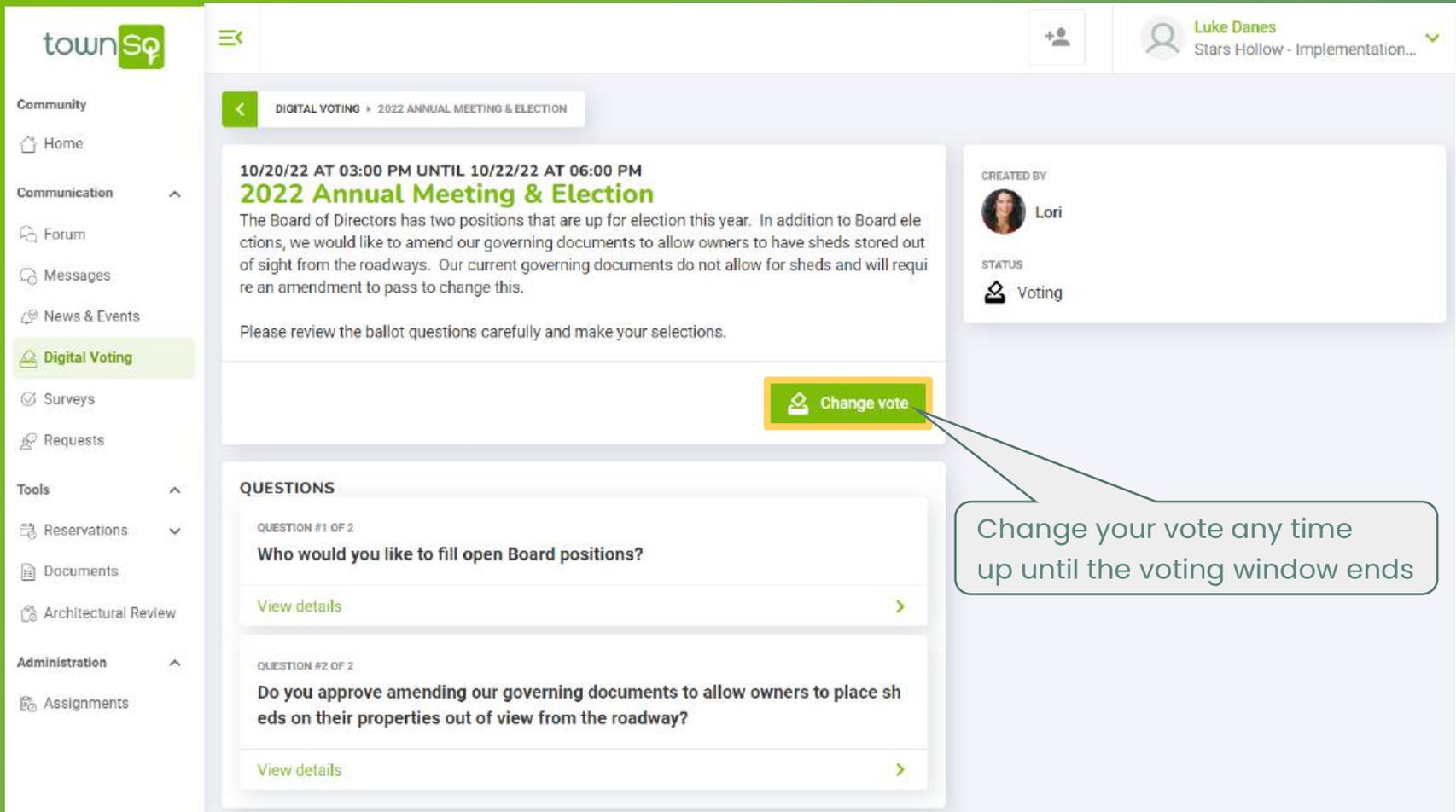
Change vote

 **Ballot sent!**
Thanks for participating in 2022 Annual Meeting & Election

7 Click **Finish**

Finish

Homeowner: Cast Digital Vote



The screenshot shows the townsq digital voting interface. On the left is a navigation menu with categories: Community (Home, Communication: Forum, Messages, News & Events, Digital Voting, Surveys, Requests), Tools (Reservations, Documents, Architectural Review), and Administration (Assignments). The main content area is titled 'DIGITAL VOTING > 2022 ANNUAL MEETING & ELECTION'. It displays the voting window: '10/20/22 AT 03:00 PM UNTIL 10/22/22 AT 06:00 PM' and the title '2022 Annual Meeting & Election'. The text states: 'The Board of Directors has two positions that are up for election this year. In addition to Board elections, we would like to amend our governing documents to allow owners to have sheds stored out of sight from the roadways. Our current governing documents do not allow for sheds and will require an amendment to pass to change this. Please review the ballot questions carefully and make your selections.' A 'Change vote' button is highlighted with a yellow box. To the right, a metadata box shows 'CREATED BY' as Lori and 'STATUS' as Voting. Below, two questions are listed: 'QUESTION #1 OF 2: Who would you like to fill open Board positions?' and 'QUESTION #2 OF 2: Do you approve amending our governing documents to allow owners to place sheds on their properties out of view from the roadway?'. A callout box points to the 'Change vote' button with the text: 'Change your vote any time up until the voting window ends'.

TIP

Homeowner: Cast Digital Vote

The screenshot shows the townsq user profile page for Luke Danes. The page is divided into several sections:

- Community:** Home, Forum, Messages, News & Events, Digital Voting, Surveys, Requests.
- Tools:** Reservations, Documents, Architectural Review.
- Administration:** Assignments.
- BASIC INFORMATION:** Profile picture, First name (Luke), Last name (Danes), Preferred name (How would you like to be called?).
- ADVANCED INFORMATION:** E-mail, Password.
- EMAILS:** New message, Message responses, New service request, Service request responses. Each has options for 'Do not receive', 'Individual', 'Daily digest', and 'Weekly digest'.
- Notification Toggles:** A grid of toggle switches for various notifications. The 'DIGITAL VOTING' toggle is highlighted with an orange box and is turned on.

A callout box with a speech bubble points to the 'DIGITAL VOTING' toggle, containing the text: "To receive notifications related to a voting event, please leave the Digital Voting notification toggled on under your profile".

At the bottom right, there are 'Cancel' and 'Save' buttons.